

FROM: Victoria Márquez-Mees, MICI Director

REFERENCE: Request MICI-BID-BR-2016-0106 referring to “ Tietê Várzeas Program” (BR-L1216)

DATE: August 22, 2016

SUBJECT: Notice of Registration

Dear Requesters,

The purpose of this email is to notify that your Request has been analyzed and that we are proceeding to register it, in accordance with paragraph 20 of the MICI Policy.

As it was informed earlier, the registration of a Request is an administrative process to begin the analysis of eligibility, where it is determined if we can process your request or not, based on the criteria in paragraph 22 of the Policy. Here it is listed the steps to be followed in the coming weeks:

1. **Response by Management:** the project team is being simultaneously informed about the registration of your Request so that they can respond to the issues raised in your Request, offering Management’s perspective. To send this response they have 21 business days.
2. **Analysis of Eligibility:** once we receive the response by Management, within a maximum period of 21 business days we will be issuing our determination through a memorandum of eligibility. The deadline for issuing the memo is **October 19th, 2015**.

It has been opened a file of your Request in the Public Registry of the MICI website, where you can view the process in which your application is and where all public documents of the case will be published. (<http://www.iadb.org/en/mici/complaint-detail,19172.html?id=MICI%2DBID%2DBR%2D2016%2D0106>)

During this period, we will surely have to communicate with you and we will appreciate your willingness to do so and we remain at your disposition to answer any questions that you may have about the process.

We invite you to visit our website which contains information about the eligibility process in the section [How is the Request processed?](#)

Sincerely,

Victoria Márquez Mees
MICI Director