



Posted on: 19 February 2019

DB Reference N°: IDB145-02/19

Country: Jamaica

Institution: Inter-American Development Bank

Sector: Information Technology/Consulting Services

Deadline: 27 March 2019

Status: Updated

Loan N°/Financing: 4437/OC-JA

Project: The Implementation of a National Identification System for Economic Growth

Title: Deadline Extension - DIGITIZATION OF VITAL RECORDS (BIRTHS, DEATHS & MARRIAGES), REGISTRAR GENERAL'S DEPARTMENT

REQUEST FOR EXPRESSION OF INTEREST

This notice was originally published on 19 February and was updated on 13 March extending the deadline from 13 to 27 March 2019



OFFICE OF THE PRIME MINISTER
REQUEST FOR EXPRESSION OF INTEREST

CONSULTING services – DIGITIZATION OF VITAL RECORDS (BIRTHS, DEATHS & MARRIAGES), REGISTRAR GENERAL'S DEPARTMENT

Country: JAMAICA

Project: The Implementation of a National Identification System for Economic Growth

IDB Loan No: 4437/OC-JA

The Office of the Prime Minister (OPM) acting on behalf of the Government of Jamaica (GOJ) has received financing from the Inter-American Development Bank (IDB) through a loan agreement towards the implementation of a National Identification System (NIDS) for Jamaica. It is intended that part of the proceeds of the funding will be applied to eligible payments to a consulting firm to undertake the Digitization of Vital Records (Birth, Death and Marriages) at the Registrar General's Department (RGD).

The OPM now invites eligible firms ("Consultants") to indicate interest in providing the required services. Interested Consultants should provide information demonstrating:

1. At least five (5) years' experience in digitization of hard copy records;
2. Completion of at least two (2) digitization projects in excess of 250,000 records with at least one (1) project undertaken within the last 3 years;
3. The proposed team of experts for this consultancy, that is, consulting firms are to map individuals per the required roles and to provide curricula vitae;
4. Two (2) client references for similar work done; and,
5. Registration of firm, that is, presentation of a valid certificate of business registration.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: *Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-9* and is open to all eligible bidders as defined in the policies. A Consultant will be selected in accordance with the **Quality-and Cost-Based-Selection (QCBS)** method set out in the Consultant Policies. For the purpose of establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it. **Short lists shall therefore comprise no more than the top six firms meeting the minimum required score of 70 points and with a wide geographic spread, with no more than two firms from any one country**

The Terms of Reference will be made available for download via the e-GP Procurement System at <https://www.gojep.gov.jm>. For assistance regarding registration, training on use of system, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876)932-5220/932-5253 or email papucustomer@moj.gov.jm.

Expressions of Interest must be completed using the Expression of Interest Submission Document and submitted electronically in **PDF Format** via the GoJ's e-GP Procurement system at <https://www.gojep.gov.jm> by **16:00 pm local time Wednesday, March 27, 2019**.

The OPM reserves the right to terminate the procurement process and reject all submissions at any time prior to the award of contract, without thereby incurring any liability to any of the bidders.

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REQUEST FOR EXPRESSION OF INTEREST
CONSULTING services – DIGITIZATION OF VITAL RECORDS (BIRTHS, DEATHS & MARRIAGES), REGISTRAR GENERAL'S DEPARTMENT
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Project: The Implementation of a National Identification System for Economic Growth
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Expressions of Interest must be completed using the Expression of Interest Submission Document and submitted electronically in PDF Format via the GoJ's e-GP Procurement system at <https://www.gojep.gov.jm> by 16:00 pm local time Wednesday, March 13, 2019.

The OPM reserves the right to terminate the procurement process and reject all submissions at any time prior to the award of contract, without thereby incurring any liability to any of the bidders.