

## REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES

Selection # as assigned by e-Tool: BA-T1063-P002

Selection Method: Simplified Competitive

Country: Barbados

Sector: ENVIRONMENT AND NATURAL DISASTERS

Funding – TC #: ATN/CO-17589-BA

Project #: BA-T1063

TC name: Strategic Roadmap for the Blue Economy in Barbados

Description of Services: Consultant Firm to help design an Institutional Capacity Building Program

Link to TC document: click [here](#)

The Inter-American Development Bank (IDB) is executing the above-mentioned operation. For this operation, the IDB intends to contract consulting services described in this Request for Expressions of Interest. Expressions of interest must be delivered using the IDB Portal for Bank Executed Operations (<http://beo-procurement.iadb.org/home>) by: November 20<sup>th</sup> 2019, 5:00 P.M. (Washington D.C. Time).

The consulting services (“the Services”) include *the design institutional capacity building program for the MMABE to improve its coordination capacities, implementation capacity of the blue economy roadmap, and ability to support blue growth in Barbados as well as the development of a “Blue Academic Program” for professional development to support the creation of new skills needed in support of a Blue Economy. Estimated start time for this consultancy is March 2020 and it is expected to be completed over a period of 12 months.*

Eligible consulting firms will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policy for the Selection and Contracting of Consulting firms for Bank-executed Operational Work](#) - GN-2765-1. All eligible consulting firms, as defined in the Policy may express an interest. If the Consulting Firm is presented in a Consortium, it will designate one of them as a representative, and the latter will be responsible for the communications, the registration in the portal and for submitting the corresponding documents.

The IDB now invites eligible consulting firms to indicate their interest in providing the services described below in the [draft summary](#) of the intended Terms of Reference for the assignment. Interested consulting firms must provide information establishing that they are qualified to perform the Services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Eligible consulting firms may associate in a form of a Joint Venture or a sub-consultancy agreement to enhance their qualifications. Such association or Joint Venture shall appoint one of the firms as the representative.

*Special requirements according to the Donor Trust Fund (DTF), if applicable.*

Interested eligible consulting firms may obtain further information during office hours, 09:00 AM to 05:00 PM, (Washington D.C. Time) by sending an email to: Sara Valero ([sarav@iadb.org](mailto:sarav@iadb.org)), Gerard Alleng ([gerarda@iadb.org](mailto:gerarda@iadb.org)) and/or Valarie Pilgrim ([valariep@iadb.org](mailto:valariep@iadb.org)). The Expression of Interest and the relevant

*information SHOULD NOT EXCEED TEN (10) PAGES (not including cover page, table of contents and annexes). Any additional files (if deemed necessary) are to be attached separately and be clearly marked as annexes.*

Inter-American Development Bank

Division: *Climate Change Division (CSD/CCS)*

Attn: *Sara Valero Freitag, Climate Change Consultant*  
*Gerard Alleng, Climate Change Sr. Specialist*

1300 New York Ave, NW, Washington DC 20577, USA

Tel: *+1 202 623 2528 / 2686*

E-mail: [sarav@iadb.org](mailto:sarav@iadb.org); [gerarda@iadb.org](mailto:gerarda@iadb.org)

Web site: [www.iadb.org](http://www.iadb.org)

### Draft Summary of Terms of Reference

The scope of services for this Terms of Reference will focus on the development of an Institutional Capacity Building Program in order to ensure the MMABE possesses the necessary skills, knowledge and overall capacity to fulfill its mandate. It will also aim at creating an academic program including various training materials in collaboration with relevant identified partners. The chosen firm will be responsible for coordinating all aspects related to the completion of this task, inclusive of all logistic aspects, with the approval of the IDB and government counterparts.

Key activities include:

1. An institutional capacity and gap analysis which considers the Ministry's staffing (including identification of university/professional degrees, experience and qualifications), organizational structure, inter-agency connectivity, technological and technical capabilities and determine the main areas of strength and weakness. This analysis will include a chapter on recommendations to close the identified gaps and may inform key documents for the Ministry such as a Public Service Qualifications Order. This activity will include at least 1 workshop to present preliminary results and gather feedback;
2. Development of an academic program and content including training materials such as short-term courses on specific topics related to the blue economy, MOOCS, recommended readings, etc. in collaboration with the University of West Indies and any other relevant partners. This activity will include close collaboration including in person meetings and working sessions with relevant stakeholders involved in the definition of the academic program and training materials.

The firm should ensure that the proposed team of experts include personnel with advanced knowledge and working experience in the relevant areas of expertise required for this assignment including:

- a. Institutional capacity/strengthening Specialist: A graduate degree in economics, business administration, financial management or related field is required. Minimum of 7 years of relevant work experience in institutional capacity, fiduciary, or administrative systems analysis for development projects financed by international financial institutions, preferably in the Latin American and Caribbean Region.

Knowledge on blue economy, particularly associated with developing economies, working experience in Barbados and/or the Caribbean region or SIDS will be considered an asset.

b. Education expert: A graduate degree (preferable PhD) in Marine Ecology and Marine Geochemistry, Botany, Geology and Zoology or related field is required. Significant experience teaching advanced academic programs, training courses and capacity building programs in general with a focus on topics related to the following sectors: Energy; Agriculture and fisheries; Transport; Coastal zone management; Waste and wastewater; and Water Resource management. Knowledge on blue economy, particularly associated with developing economies, working experience in Barbados and/or the Caribbean region or SIDS will be considered an asset.