

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES

Selection #: BL-T1082-P004

Selection Method: Competitive

Country: Belize

Sector: ICS/IFD

Funding – TC #: BL-T1082

Project #: ATN/OC-15972-BL

TC name: Support for the Preparation and Implementation of the Second Phase of the Community Action for Citizen Safety

Description of Services: The objective of this consultancy is to review existing, and develop a plan for strengthening, transitioning-from-care support services for youth in the protection systems

Link to TC document: <https://www.iadb.org/en/project/0?projectNumber=ATN/OC-15972-BL>

The Inter-American Development Bank (IDB) is executing the above-mentioned operation. For this operation, the IDB intends to contract consulting services described in this Request for Expressions of Interest. Expressions of interest must be delivered using the IDB Portal for Bank Executed Operations (<http://beo-procurement.iadb.org/home>) by: **Friday, March 1, 2019, 5:00 P.M.** (Washington D.C. Time).

The consulting services (“the Services”) include the review of existing, and development of a plan for strengthening, transitioning-from-care support services for youth in the protection systems (includes state-licensed residential facilities, foster care families, as well as youth rehabilitation and detention facilities).

Eligible consulting firms will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policy for the Selection and Contracting of Consulting firms for Bank-executed Operational Work](#) - GN-2765-1. All eligible consulting firms, as defined in the Policy may express an interest. If the Consulting Firm is presented in a Consortium, it will designate one of them as a representative, and the latter will be responsible for the communications, the registration in the portal and for submitting the corresponding documents.

The IDB now invites eligible consulting firms to indicate their interest in providing the services described below in the [draft summary](#) of the intended Terms of Reference for the assignment. Interested consulting firms must provide information establishing that they are qualified to perform the Services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Eligible consulting firms may associate in a form of a Joint Venture or a sub-consultancy agreement to enhance their qualifications. Such association or Joint Venture shall appoint one of the firms as the representative.

Special requirements according to the Donor Trust Fund (DTF), if applicable.

Interested eligible consulting firms may obtain further information during office hours, 09:00 AM to 05:00 PM, (Washington D.C. Time) by sending an email to: Dana King, Modernization of the State Senior Specialist (danak@iadb.org)

Inter-American Development Bank

Division: *Innovation for Citizen Services, Institutions for Development Dept.*

Attn: *Dana King, Program Team Leader*

E-mail: danak@iadb.org

Web site: www.iadb.org

Draft Summary of Terms of Reference:

1. Background and Justification

- 1.1. Established in 1959, the Inter-American Development Bank (“IDB” or “Bank”) is the main source of financing for economic, social and institutional development in Latin America and the Caribbean. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors of its borrowing countries.
- 1.2. From 2011-2016, the Government of Belize implemented the Community Action for Public Safety (CAPS) program; financed with US\$5 million in loan resources from the Inter-American Development Bank (IDB). CAPS aimed to reduce youth involvement in Crime and Violence (C&V) in Southside Belize City. At project completion, all components of CAPS showed promising outcomes. Nevertheless, national rates of C&V in Belize remained high and will require additional and consistent investment to be reduced.
- 1.3. In 2016, the IDB approved a technical cooperation (TC) grant, Support for the Preparation and Implementation of the Second Phase of the Community Action for Public Safety (CAPS II) program (BL-T1082), to support design of follow-on work in the sector to contribute to a general reduction in violent crime (homicides and assault) in Belize and, more specifically, a reduction in violent crime among youth (ages 12-25) in Southside Belize City as well as admissions and re-admissions to juvenile justice facilities. The TC resources will be used to strengthen the technical and political dialogue and knowledge among key actors in Belize on community-based violence prevention services and services for children and youth; to develop baseline information and pilot initiatives for the implementation of new approaches in community violence prevention and family support; and to improve capacity for monitoring and evaluation.
- 1.4. Though limited data exists, it is believed that current and former youth wards of state are a particularly vulnerable population that may be at higher risk for involvement in acts of violence. As such, the Government of Belize is interested in understanding how it may better support this population to reduce its risk and enhance its integration and thriving within the broader society.

2. Objectives

- 2.1. The objective of this consultancy is to review existing, and develop a plan for strengthening, transitioning-from-care support services for youth in the protection systems (includes state-licensed residential facilities, foster care families, as well as youth rehabilitation and detention facilities).

3. Scope of Services

- 3.1. The consulting firm is expected to conduct primary and secondary research to develop a diagnostic of available services to support youth in the protection systems to successfully transition to post-care in Belize. Additionally, the firm is expected to present recommendations based on such research to strengthen services

to support youths' successful transition to post-care. The study should be prepared with input from key stakeholders in Belize.

- Identify the contextual issues in Belize City, Belize that may influence the effectiveness of existing services to support youth to transition to post-care.
- Through discussions with key stakeholders, identify and document capacity gaps within the proposed protection system to adequately prepare and support youth to transition to post-care.
- Provide and justify recommendations to strengthen the services to support youth to transition to post-care:

3.2. Once completed, the firm is expected to present the study to stakeholders in Belize.

4. Key Activities

4.1. In addition to site visits to Belize City, the consulting firm should employ desk reviews (national policy documents, select project documents, statistical documents and other available studies); stakeholder meetings (including government agencies, UN Agencies (UNICEF, ECLAC, UNFPA inter alia, the municipal and national agencies running local police and prison services, civil society organizations, NGOs and private sector representatives, bilateral donors, and members from residents/stakeholders from beneficiary communities); teleconferencing; and interviews with key informants to prepare its assessment and recommendations.

5. Expected Outcome and Deliverables

5.1. The expected outcome of the consultancy is a diagnostic of existing transition-to-post-care services and recommendations to guide the Government of Belize in strengthening these services for improved outcomes for youth formerly in protective care.

5.2. The consulting firm will develop a study that includes:

- A review of the existing continuum of care for youth in the protection systems that are transitioning to post-care (frameworks, facilities, programs and services).
- An assessment, building on existing information, that identifies gaps in frameworks, facilities, programs, and services for youth wards of state who will be transitioning to post-care; and barriers to accessing services and programs.
- Recommendations of frameworks, models, programs, and best practices that would address these gaps and barriers and improve outcomes for youth transitioning to post care. This should include:
 - recommendations on the viability of supporting and facilitating semi-independent and independent living for post-care youth.
 - criteria and procedures for identifying children and youth who should be transitioned to or from rehabilitation facilities (Youth Hostel) and residential care facilities (child protection facilities) to enhance their likelihood of successfully transitioning to post-care.
- Recommendations for data collection to enhance post-care experiences that can be integrated with existing data systems and monitoring and evaluation systems, including FamCare.

5.3. Expected deliverables include:

- **Deliverable 1:** Detailed analytical report that addresses the first two bullet points in Section 5.2 of this Terms of Reference.

- **Deliverable 2:** Detailed analytical report detailing recommendations, as discussed above.
- **Deliverable 3:** Presentation of Findings to group of key stakeholders (may be conducted via videoconference and to be coordinated with the IDB).

6. Project Schedule and Milestones

6.1. This project is expected to take place over an 8-month period commencing April 1, 2019. The timing of the expected deliverables is presented below.

- The first deliverable, as outlined in Section 5, “Deliverable 1” above, should be presented within 4 months of contract signature.
- The second deliverable, as outlined in Section 5, “Deliverable 2” above, should be presented within 6 months of contract signature.
- The third deliverable, as outlined in Section 5, “Deliverable 3” above, should be presented within 8 months of contract signature.

7. Acceptance Criteria

7.1. Acceptance of deliverables will be made in writing by the IDB Team Leader, upon presentation and acceptance of (i) an invoice for payment and (ii) the deliverable. Written acceptance and payment authorization of the IDB Team Leader is a requirement for issuance of any payment under the contract.

8. Supervision and Reporting

8.1. The consultant will be working from their country of residence to prepare the deliverables. The consultant will work closely with the Ministry of Human Development, Social Transformation and Poverty Alleviation of Belize, which will provide input and support to the consultant’s work as well as providing input to the Bank on the supervision of, and documents produced under, the consultancy. The consultant firm will report directly to Dana King (danak@iadb.org), IFD/ICS Senior Sector Specialist, who will review and approve all reports, documents, and work products produced under this consultancy. Coordination of all activities and communication in Belize and with stakeholders in Belize should be agreed and reported to Ms. King.

9. Schedule of Payments

- 9.1. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.
- 9.2. The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

Payment Schedule	
<i>Deliverable</i>	%
1. Deliverable 1	40%
2. Deliverable 2	40%
3. Deliverable 3	20%
TOTAL	100%