

How to file a request for review?

The IDB has established a two-stage process for requesting a review of a Bank decision denying access to Information that may involve the Access to Information Committee (AIC) and/or the independent External Review Panel, as outlined below.

First Stage Review Access to Information Committee (AIC)

Basic requirements:

1. A brief **statement** in writing explaining how the Bank's denial restricts access to information.
2. All requests for a first-stage review are to be submitted to the AIC within **60 calendar days** of the date of the decision to deny.
3. The request should be presented in **one of the official four languages** of the Bank.



AIC Reverses
Management -
Makes Info
Available



AIC Upholds
Management
Decision to Deny
Access to
Information

Second Stage Review External Panel (EP)

Basic requirements:

1. A brief **statement** in writing explaining how the AIC's denial restricts access to information.
2. All requests for a second-stage review are to be submitted to the EP within **30 calendar days** of the date of the decision to deny.
3. The request should be presented in **one of the official four languages** of the Bank.



EP Reverses AIC
- Makes Info
Available
(final decision)



EP Upholds AIC
Decision to Deny
Access to
Information
(final decision)

The public may request a **review** of Bank decisions to deny access to Information.

REMEMBER:

- ✓ No legal representation is needed.
- ✓ No fees involved.
- ✓ For more information please see the [Implementation Guidelines](#) (par. 6.1-6.6).