

## Technical Cooperation Document

### I. BASIC INFORMATION

▪ Country/Region:	Regional
▪ TC Name:	Knowledge management and dissemination- Institutions Core Fund
▪ TC Number:	RG-T3114
▪ Team Leader/Members:	Roberto Manrique (IFD/IFD), Team Leader, Claudia Mendieta (IFD/IFD), Blanca Torrico (IFD/CTI), and Margie-Lys Jaime Ramirez (LEG/SGO)
▪ Indicate if: Operational Support, Client Support, or Research & Dissemination	Research & Dissemination
▪ Date of TC Abstract authorization:	08-22-17
▪ Beneficiary:	IDB borrowing member countries
▪ Executing Agency and contact name:	Inter-American Development Bank (IDB), through the Institutions for Development Sector (IFD/IFD)
▪ Donors providing funding:	Ordinary Capital Strategic Development Program for Institutions (INS)
▪ IDB Funding Requested:	US\$185,529
▪ Local counterpart funding, if any:	N/A
▪ Disbursement period (which includes Execution period):	36 months
▪ Required start date:	December 2017
▪ Types of consultants (firm or individual consultants):	Individual consultants and firms
▪ Prepared by Unit:	IFD/IFD
▪ Unit of Disbursement Responsibility:	IFD/IFD
▪ TC Included in Country Strategy (y/n):	N/A
▪ TC included in CPD (y/n):	N/A
▪ Alignment to the Update to the Institutional Strategy 2010-2020	Institutional Capacity and the Rule of Law cross-cutting theme

### II. OBJECTIVES AND JUSTIFICATION OF THE TC

- 2.1 On January 1, 2017, the [Ordinary Capital Strategic Development Program for Institutions-INS](#) (the “program”) entered into effect. The INS is a cross-cutting tool to address countries’ emerging institutional strengthening needs. The INS was also designed to provide broad support to the Bank’s Update to the Institutional Strategy.
- 2.2 The objective of the INS is to: (i) contribute to public policies and institutions that are more effective, efficient, open and citizen-centered; (ii) improve service delivery to citizens; (iii) reduce constraints for business growth and productivity; and, (iv) strengthen enforcement of the rule of law, citizen security, and the fight against corruption. To achieve this, the INS focuses on the following areas of intervention: (i) contributing to improvements in the quality of institutions and policies of national and subnational entities to support economic growth and reduce poverty, exclusion, and inequality; (ii) supporting the strengthening of national and subnational public sector implementation capacity to improve

service delivery and policy implementation; (iii) supporting the strengthening of technological innovation to foster institutional and policy quality and implementation capacity; and, (iv) developing cutting-edge knowledge products in institutions-relevant areas.

- 2.3 Conducting knowledge management and dissemination strategic activities is essential to the effectiveness of the program in achieving its objective and expected outcomes. The overall objective of this TC is to enhance the impact of the program in terms of strengthened knowledge management and dissemination.
- 2.4 The TC is strategically aligned with the Bank's Update to the Institutional Strategy (AB-3008) Institutional Capacity and the Rule of Law cross-cutting theme since it will contribute to more effective, efficient, open and citizen-centered public policies and institutions, improved service delivery to citizens, reduced constraints for business growth and productivity, and strengthened enforcement of the rule of law, citizen security, and the fight against corruption. Consistent with this, the TC expected outcome is aligned with the CRF Country Development Result indicator of "Government agencies benefited by projects that strengthen technological and managerial tools to improve public service delivery".

### **III. DESCRIPTION OF ACTIVITIES/COMPONENTS AND BUDGET**

- 3.1 **Component I. Strengthening institutional development initiatives' knowledge management and dissemination (US\$185,529).** The single component aims at improving INS-funded institutional development initiatives' knowledge management and dissemination, including activities such as: (i) technical assistance via thematic consultants and high-profile advisors; (ii) dialogue and policy consultation with countries to share best practices and challenges, and identify opportunities for catalyzing further reforms and operations<sup>1</sup>; and (iii) awareness and dissemination events, tailor made for different stakeholders.
- 3.2 These activities will be related to projects in the active portfolio and will address topics within the three INS areas of intervention: institutions and policy quality, service delivery and policy implementation capacity, and technological innovation/digital technologies. The budget distribution within topics and countries/groups of countries will be determined by (i) country and/or topic demand, and (ii) alignment with INS priorities.
- 3.3 The relevance for client countries and country ownership of the TC products will be ensured by proactive dialogue with key stakeholders and a demand driven approach on country and country group focus.
- 3.4 The expected results of this component are: (i) improving knowledge sharing and dissemination on institutional development best practices among client countries

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<sup>1</sup> Synergies with the Bank's dialogue and knowledge sharing platforms, such as the Regional Policy Dialogue, will be sought when relevant.

and other stakeholders; (ii) enhancing accountability to client countries, Senior Management, and the Board of Directors; and (iii) informing and providing inputs to the operational and knowledge program of the Bank.

- 3.5 The total amount of this TC will be US\$185,529 by the Bank through the INS. Table 2 details this budget.

**Table 1. Indicative Budget (in US\$ dollars)**

Component	Products	IDB Financing
<b>Component I: Strengthening institutional development initiatives' knowledge management and dissemination</b>	Technical assistance via thematic consultants and high-profile advisors	52,000
	Dialogue and policy consultation workshops	108,000
	Awareness and dissemination events	20,000
	Contingencies	5,529
<b>Total</b>		<b>185,529</b>

**Table 2. Indicative Results Matrix**

Indicator	Unit of measure	Baseline		2017	2018	2019	2020	Means of Verification
		Value	Year	Target	Target	Target	Target	
<b>Outcome: Improved Program knowledge management and dissemination</b>								
<b>Component I: Strengthening institutional development initiatives' knowledge management and dissemination</b>								
<b>Outputs</b>								
Technical assistance via thematic consultants and high-profile advisors provided	Assessments	0	2017	0	1	1	0	Program performance reports, IDB/EXR systems, Knowledge and dissemination products
Dialogue and policy consultation workshops carried out	Events	0	2017	0	0	1	1	
Awareness and dissemination events carried out	Campaigns	0	2017	0	0	1	1	

#### IV. EXECUTING AGENCY AND EXECUTION STRUCTURE

- 4.1 The executing agency for this TC will be the IDB. Due to its technical capacity, its expertise in the area of institutional development, and direct involvement in the management and dissemination of activities and projects supported by the INS, the Bank through the Institutions for Development Sector (IFD) is in the unique position to execute this regional TC. The unit of disbursement responsibility will be IFD/IFD. Coordination with other Bank units will be sought as needed.

- 4.2 This TC will not be used to cover, in any form, the Bank's administrative or capital budgets.
- 4.3 The Bank will contract individual consultants, consulting firms and non-consulting services in accordance with Bank's current procurement policies and procedures: Recruitment of individual consultants AM-650; Contracting of consulting firms for services of an intellectual nature GN-2765-1 and its operational guidelines OP-1155-4; and Procurement of logistics services and purchase of goods GN-2303-20.

#### **V. MAJOR ISSUES**

- 5.1 One potential risk of the project is that reliable and timely information may not be provided by the teams of INS-funded initiatives, thus affecting the delivery of the expected outputs. This risk will be mitigated by ensuring that adequate resources are allocated to follow up with teams regularly on TCs' execution, outputs and outcomes.

#### **VI. EXCEPTIONS TO BANK POLICY**

- 6.1 No exceptions to Bank policy are envisioned.

#### **VII. ENVIRONMENTAL AND SOCIAL STRATEGY**

- 7.1 Given the nature of the project, there are no associated environmental or social risks. Based on the Environment and Safeguards Compliance Policy (OP-703) this operation is classified as "C", meaning that no environmental assessment studies or consultations are required for this category. See [Safeguard Policy Filter \(SPF\)](#) and [Safeguard Screening Form \(SSF\)](#).

#### **Required Annexes:**

- Annex I - [Terms of Reference](#)
- Annex II – [Results Matrix](#)
- Annex III - [Procurement Plan](#)