

## **REQUEST FOR EXPRESSIONS OF INTEREST** **CONSULTING SERVICES**

**Selection # as assigned by e-Tool:** BL-T1113-P004

**Selection Method:** Full Competitive Selection

**Country:** Belize

**Sector:** Private Firms and SME Development

**Funding – TC #:** ATN/CO-17144-BL

**Project #:** BL-T1113

**TC name:** Improving Sustainable Production in the Belize Shrimp Cluster

**Description of Services:** This consultancy will support nine (9) Belize shrimp growers that have been in preparation to enter a third-party audit to demonstrate compliance with the Aquaculture Stewardship Council (ASC) shrimp principles and criteria. Under the consultancy, the following main objectives are expected to be achieved by an ASC-accredited Conformity Assessment Body:

- a. Conduct the ASC Shrimp Standard Audits of nine (9) Shrimp farms in Belize.
- b. Report to ASC the Audit results for the nine (9) Shrimp farms in Belize.

**Link to TC document:** <https://www.iadb.org/en/project/BL-T1113>

The Inter-American Development Bank (IDB) is executing the above mentioned operation. For this operation, the IDB intends to contract consulting services described in this Request for Expressions of Interest. Expressions of interest must be delivered using the IDB Portal for Bank Executed Operations ( <http://beo-procurement.iadb.org/home>) by: April 5<sup>th</sup>, 2021 at 5:00 P.M. (Washington D.C. Time).

The consulting services (“the Services”) include that over a period of six (6) months, the Aquaculture Stewardship Council (ASC)-accredited Conformity Assessment Body (CAB) will be conducting audits of nine (9) shrimp farms in Belize to assess compliance with the criteria and principles of the ASC shrimp standard Version 1.1 of March 2019. The CAB will follow the guidelines required by ASC to audit shrimp farms including the public announcements prior on-site visits, farm audits, public consultation on draft audit reports and final audit reports, following the required timelines between each step.

Eligible consulting firms will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policy for the Selection and Contracting of Consulting firms for Bank-executed Operational Work](#) - GN-2765-1. All eligible consulting firms, as defined in the Policy may express an interest. If the Consulting Firm is presented in a Consortium, it will designate one of them as a representative, and the latter will be responsible for the communications, the registration in the portal and for submitting the corresponding documents.

The IDB now invites eligible consulting firms to indicate their interest in providing the services described below in the [draft summary](#) of the intended Terms of Reference for the assignment. Interested consulting firms must provide information (ten-page maximum) establishing that they are qualified to perform the Services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Eligible consulting firms may associate in a form of a Joint Venture or a sub-consultancy agreement to enhance their qualifications. Such association or Joint Venture shall appoint one of the firms as the representative.

Interested eligible consulting firms may obtain further information during office hours, 09:00 AM to 05:00 PM, (Washington D.C. Time) by sending an email to: Gerard Alleng ([GERARDA@iadb.org](mailto:GERARDA@iadb.org)) and Shameka Cox ([SHAMEKAC@iadb.org](mailto:SHAMEKAC@iadb.org)) with copy to Mariana Ceva Alvarez ([marianace@iadb.org](mailto:marianace@iadb.org)).

Inter-American Development Bank  
Division: Climate Change Division  
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### **Draft Summary of Terms of Reference (TOR)**

\*The full version of the TOR will be provided at the RFP stage.

#### **Background**

To support the competitiveness of the Belize Shrimp Cluster, and to help achieve a strong market positioning, the CCPF is seeking to hire an ASC Shrimp Standard-accredited Conformity Assessment Body (CAB), which can conduct the ASC shrimp audit needed to demonstrate compliance with the ASC principles and criteria. The CAB will appoint at least two accredited auditors including the lead auditor and the social auditor.

#### **Objectives**

The consultancy will support nine (9) Belize shrimp growers that have been in preparation to enter a third-party audit to demonstrate compliance with the ASC shrimp principles and criteria. Under the consultancy, the following main objectives are expected to be achieved by an ASC-accredited Conformity Assessment Body:

- c. Conduct the ASC Shrimp Standard Audits of nine (9) Shrimp farms in Belize.
- d. Report to ASC the Audit results for the nine (9) Shrimp farms in Belize.

#### **Activities**

The consulting firm should perform all the activities needed to achieve the objectives, including but not restricted to:

- 1.1.1. Announce the intended audit to nine shrimp farms on the ASC website at least 45 calendar days prior the farm audit.
- 1.1.2. Send the audit plan to each participant farm 20 days prior farm visits.
- 1.1.3. Conduct the audit and assess each of the nine shrimp farms against the ASC shrimp standard V1.1 March 2019.
- 1.1.4. Send the draft audit report to each farm no later than 15 days after the site audit.
- 1.1.5. Upload the draft audit report to the ASC website no later that 21 days after the onsite audit.
- 1.1.6. Submit the final audit report no later than three months after the draft report.
- 1.1.7. Upload the final audit report to ASC website no later than three months after the site audit.