

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES

Selection # as assigned by e-Tool: RG-T3173-P001

Selection Method: Competitive

Country: USA

Sector: VPS/ESG

Funding – TC #: ATN/OC-16718-RG

Project #: RG-T3173

TC name: Strengthening and Use of Country Environmental and Social Safeguard Systems, Phase II

Description of Services: Environmental and Social Safeguards projects

Link to TC document: [https://idbg.sharepoint.com/teams/EZ-RG-TCP/RG-](https://idbg.sharepoint.com/teams/EZ-RG-TCP/RG-T3173/10%20Operation%20Approval/Approved%20Document%20-%20RG-T3173_14May2018-151105.pdf)

[T3173/10%20Operation%20Approval/Approved%20Document%20-%20RG-T3173_14May2018-151105.pdf](https://idbg.sharepoint.com/teams/EZ-RG-TCP/RG-T3173/10%20Operation%20Approval/Approved%20Document%20-%20RG-T3173_14May2018-151105.pdf)

The Inter-American Development Bank (IDB) is executing the above mentioned operation. For this operation, the IDB intends to contract consulting services described in this Request for Expressions of Interest. Expressions of interest must be delivered using the IDB Portal for Bank Executed Operations (<http://beo-procurement.iadb.org/home>) by: July 19th, 2019, 5:00 P.M. (Washington D.C. Time).

The consulting services (“the Services”) include document review; research of regulatory frameworks and institutional capacity; analysis of potential project risks and opportunities; evaluation and establishment of potential mitigating measures or solutions; development of draft internal IDB documentation required by the IDB; preparation of environmental and social assessments and other studies; assisting government agencies in conducting public consultations and community engagements; and support in conducting monitoring visits during project execution to ensure compliance with Bank policies and loan requirements with an estimated timeframe of up to 3 years.

Eligible consulting firms will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policy for the Selection and Contracting of Consulting firms for Bank-executed Operational Work](#) - GN-2765-1. All eligible consulting firms, as defined in the Policy may express an interest. If the Consulting Firm is presented in a Consortium, it will designate one of them as a representative, and the latter will be responsible for the communications, the registration in the portal and for submitting the corresponding documents.

The IDB now invites eligible consulting firms to indicate their interest in providing the services described below in the [draft summary](#) of the intended Terms of Reference for the assignment. Interested consulting firms must provide information establishing that they are qualified to perform the Services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Eligible consulting firms may associate in a form of a Joint Venture or a sub-consultancy agreement to enhance their qualifications. Such association or Joint Venture shall appoint one of the firms as the representative.

Interested eligible consulting firms may obtain further information during office hours, 09:00 AM to 05:00 PM, (Washington D.C. Time) by sending an email to: Steven Collins (STEVENC@IADB.ORG) and CC to ESG Front Office (ESGfrontoffice@iadb.org) , from 9-5pm.

Inter-American Development Bank

Division: *VPS/ESG*

Attn: Steven Collins, *Sector Lead Specialist VPS/ESG*

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*Find TORs below – annex A

IMPLEMENTATION OF ENVIRONMENTAL AND SOCIAL SAFEGUARDS FOR PROJECTS IN PREPARATION AND EXECUTION

BACKGROUND

Established in 1959, the Inter-American Development Bank (“IDB” or “Bank”) is the main source of financing for economic, social and institutional development in Latin America and the Caribbean. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors of its borrowing countries.

The Inter-American Development Bank (IDB) works to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, IDB helps improve health and education, and advance infrastructure. It aims to achieve development in a sustainable, climate-friendly way. IDB is today the leading source of development financing for Latin America and the Caribbean. It provides loans, grants, and technical assistance; and it conducts extensive research. IDB maintains a strong commitment to achieving measurable results and the highest standards of increased integrity, transparency, and accountability.

Projects financed by the IDB must comply with all applicable IDB environmental and social safeguards policies. Consequently, the Bank requires that every project considered for financing attains the standards required by the policies; includes the necessary and relevant documentation to demonstrate that a proper evaluation has been completed; and incorporates adequate written plans and procedures to mitigate and monitor all project-related environmental, social and health and safety impacts and risks.

CONSULTANCY OBJECTIVES

The overall objective of the assignment will be to provide high quality support to the IDB Environmental and Social Safeguards Group (ESG) in ensuring that projects are prepared, approved, implemented and completed to the required IDB standards, and that documents required for each of the stages of the IDB project cycle incorporate the Bank’s policy requirements and recommendations related to environmental and social safeguards. This work is to supplement the current staffing level of ESG which at this time has not reached its full capacity.

As such, the scope of work will include a variety of activities as required of ESG staff members, such as document review; research of regulatory frameworks and institutional capacity; analysis of potential project risks and opportunities; evaluation and establishment of potential mitigating measures or solutions; development of draft internal IDB documentation required by the IDB; preparation of environmental and social assessments and other studies; assisting government agencies in conducting public consultations and community engagements; and support in conducting monitoring visits during project execution to ensure compliance with Bank policies and loan requirements.

The specific mix of activities will be defined as needs arise for the appraisal and supervision of projects and will depend on ESG priorities and project portfolio upon commencement of work.

The Firm will rely on its extensive experience working on IDB projects; including leading and supporting environmental and social due diligences with Bank staff as well as other assignments completed during the last 5 years. The Bank’s *Environment and Safeguards Compliance Policy and Directives* and the *Operational Manual* for ESG will be used as guidance for the activities and the preparation of output described in this document. The firm is prepared to initiate a consultancy project upon authorization to proceed, in the form of a Purchase Order, from the IDB. With each project, the Consultant will be required to confirm there is no conflict of interest.

*Please note these TORs aren’t definite and they are subject to change at any time.

MAIN ACTIVITIES

As noted above, the firm understands that the specific project assignments and mix of activities will depend on the ESG needs and priorities upon contract inception. Nevertheless, we anticipate that the team will be providing support in the following specific tasks which will also depend upon the stage in the project cycle:

- Support to ESG tasks associated with the preparation and supervision of IDB-supported operations:
 - Review of relevant documents at various stages of the project cycle to ensure that these are adequate and that they incorporate appropriate environmental and social safeguards;
 - Preparation of Environmental and Social Assessments, ESMPs, gap analyses of existing environmental and social documentation, and other environmental and social analyses such as consultation strategies, resettlement plans or economic compensation plans.
 - Performance of environmental and social due diligence / analysis during project preparation and environmental and social supervision during project execution, including participation in site visits;
 - Development of additional environmental and social studies to address specific gaps in the environmental and social documentation, e.g. on issues related to environment health and safety management, impacts on biodiversity, disasters risk management, involuntary resettlement, indigenous peoples and gender.
- Support to development of ESG technical guidance for IDB staff and clients, ESG manual and procedures.
- Support to development of case studies and benchmarking analysis.
- Support to development and implementation of training and e-learning courses on environmental and social safeguards.

PRODUCTS AND DELIVERABLES

The firm's consultant(s) will support ESG in the preparation of a variety of documents to support different phases of the IDB project cycle, as the need arises, including but not limited to:

- Project profiles, abstracts, and summaries of environmental analysis;
- Environmental and Social strategies (ESS).
- Environmental and Social Management Reports (ESMRs).
- Environmental and Social Assessments (EAs).
- Environmental and Social Management Plans (ESMP).
- Preparation of Operational Inputs (OI) to complement ongoing public or private sector projects, as well as detailed Terms of Reference for needed studies.
- Develop Case Studies, Technical Notes (TN) & Guidance on environment health and safety management, impacts on biodiversity, disaster risk management, climate change risk, involuntary resettlement, indigenous peoples and gender as well as other related topics.
- Prepare and facilitate workshops on environment health and safety management, impacts on biodiversity, disaster risk management, climate change risk, involuntary resettlement, indigenous peoples and gender as well as other related topics.
- Development of environmental and social studies such as: Environmental Analysis (EA) & Environmental and Social Impact Assessment (EIA).
- Preparation of Terms of Reference (TOR) on several environmental and social studies.
- Text for inclusion in procurements plans or loan agreements;
- Participate and develop Back-to-Office reports or supervision reports following the formats indicated by EGS, trip summaries and corrective action plans.
- Development and analysis of ESG internal processes such as Operations Manuals.
- Perform benchmark studies on Environmental and Social issues among bilateral and multilateral donors and finance institutions.
- Other internal IDB memos or documentation as requested over the course of the time allocated for this assignment.

PAYMENT STRUCTURE

The firm will submit a summary report detailing the activities completed, including projects worked on, and products according to TORs to be paid upon delivery and approval of each of the items.

Each invoice should be submitted to esgfrontoffice@iadb.org between the 22nd and the 30th of the month in a pdf format and include a summary of the products delivered in the billing period, supervisor approval email and any products/deliverables documents (if applicable).

QUALIFICATIONS

The contractual within the Firm should have the following qualifications:

- **Academic Degree/ Level & Years of Professional Work Experience:** Master's degree or equivalent and a minimum of 10 years of relevant professional experience or equivalent in environmental and social management, environmental and social due diligence, environmental and social impact assessment and related fields
- **Languages:** Fluency in spoken and written English, Spanish, French and/or Portuguese.
- **Areas of Expertise:** ESIA; Indigenous Peoples, Biodiversity, Health and Safety, Public Consultation/Community Engagement, Environmental and Social Supervision; Client Coordination and Management and others aligned in related fields.

CHARACTERISTICS OF THE CONSULTANCY

- **Consultancy category and modality:** FIRM, Lump Sum.
- **Contract duration:** according to specific TORs per work required to be determined.
- **Place(s) of work:** The work will be performed at the Company's place of work.
- **Responsible Person:** Environmental and/or Social Specialist of the project team (VPS/ESG).