

TC Document

I. Basic Information for TC

▪ Country/Region:	REGIONAL
▪ TC Name:	Knowledge Management and Dissemination - Compete Caribbean Partnership Facility (CCPF)
▪ TC Number:	RG-T3576
▪ Team Leader/Members:	Dohnert De Lascurain, Sylvia Eva (IFD/CTI) Team Leader; Cox, Shameka Tameisha (IFD/CTI); Franklyn, Russell Levon (IFD/CTI); Gonzalez Alzualde, Yohana Beatriz (IFD/CTI); Grant, Kayla Sharee (IFD/CTI); Kelly Castillo, Emily Leticia (IFD/CTI); Negret Garrido, Cesar Andres (LEG/SGO); Pereira, Stefano (IFD/CTI)
▪ Taxonomy:	Research and Dissemination
▪ Operation Supported by the TC:	.
▪ Date of TC Abstract authorization:	26 Nov 2019.
▪ Beneficiary:	The Bahamas, Barbados, Belize, Guyana, Jamaica, Suriname and Trinidad and Tobago, Antigua & Barbuda, Dominica, Grenada, St. Lucia, St. Kitts & Nevis, and St. Vincent & the Grenadines.
▪ Executing Agency and contact name:	Inter-American Development Bank
▪ Donors providing funding:	Compete Caribbean Partnership Facility(CCP)
▪ IDB Funding Requested:	US\$750,000.00
▪ Local counterpart funding, if any:	US\$0
▪ Disbursement period (which includes Execution period):	36 Months (30 months for execution)
▪ Required start date:	March 2020
▪ Types of consultants:	Individuals; Firms; Non-Consulting Services
▪ Prepared by Unit:	IFD/CTI-Competitiveness, Technology and Innovation Division
▪ Executed by Unit:	IFD/CTI-Competitiveness, Technology and Innovation Division
▪ Unit of Disbursement Responsibility:	IFD-Institutions for Development Sector
▪ TC included in Country Strategy (y/n):	No
▪ TC included in CPD (y/n):	No
▪ Alignment to the Update to the Institutional Strategy 2010-2020:	Productivity and innovation

II. Objectives and Justification of the TC

- 2.1 The overall objective of this TC is to enhance the impact of the Compete Caribbean Partnership Facility (CCPF) in terms of project supervision, strengthened knowledge management and dissemination.
- 2.2 On March 20, 2016, the IDB Board approved the creation of the Compete Caribbean Partnership Facility (CCPF) as a Multi-Donor Facility (GN-2851) (DE-12/16). The CCPF has a budget of US\$22.5 million financed by the Inter-American Development Bank, the United Kingdom's Department for International Development (DFID), the Caribbean Development Bank (CDB), and Global Affairs Canada (GAC). The objective of the CCPF is to support the Caribbean region in increasing productivity and Caribbean firms' contribution to economic growth. The specific objectives are: (i) to support firms to grow, innovate and enter into new sectors and markets; and (ii) to promote an environment that enables innovation and growth. In addition, the CCPF is committed to advancing gender equality and diversity throughout the region and has set gender-based targets throughout its results framework. To achieve this, the CCPF

has two components: (i) Productivity and Innovation in Firms and (ii) Enhancing the Business and Innovation Climate. The Facility finances projects in the following 13 Caribbean countries: Antigua and Barbuda, The Bahamas, Barbados, Belize, Dominica, Grenada, Guyana, Jamaica, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname and Trinidad and Tobago. It is executed by the IDB from a Facility Coordination Unit (FCU) based in the IDB's Country Office in Barbados.

- 2.3 The CCPF is expected to program all its resources by December 2020, and currently has 31 projects for US\$11,374,420.00 under its portfolio. As the programming of resources concludes, ensuring a quality portfolio, promoting a dynamic disbursement schedule, minimizing projects under alert, and that the knowledge produced and results attained are disseminated, is critical for the implementation of active projects and for the smooth closure of the Fund. Furthermore, ensuring the Facility Coordination Unit (FCU) is resourced to measure the effectiveness, impact and results of the CCPF, even after the allocation of resources ends is critical to sustainability of the outcomes and to finetune support methodologies to the Caribbean private sector.
- 2.4 This TC is expected to continue the project supervision and knowledge management efforts completed under RG-T3023. Project supervision includes, but is not limited to supervision missions, monitoring and evaluation, and stakeholder engagements. Knowledge generation and dissemination includes, but is not limited to, the preparation of project success stories into digestible formats for policymakers and institutions and the dissemination of project challenges and lessons learned from execution to inform both follow-up activities by the Bank or other stakeholders. Additionally, all projects executed under the CCPF generate knowledge in terms of lessons learned and best practices to guide the implementation of future interventions aimed at improving the private sector.
- 2.5 This TC is consistent with the Second Update to the Institutional Strategy (AB-3190-2) as it is strategically aligned with the development challenges of (i) environmental sustainability; (ii) productivity and innovation and specifically addresses the special needs of small and vulnerable countries in fostering development through the private sector. The project is aligned with the priorities defined in the Innovation, Science and Technology Sector Framework Document (GN-2791-3). The project is also aligned with the priorities of the "Proposal for the Establishment of the Compete Caribbean Partnership Facility" (GN-2851) in terms of stimulating innovation in private sector firms and entrepreneurial ecosystem.

III. Description of activities/components and budget

- 3.1 **Component I. Building networks, generation and dissemination of knowledge, best practices and lessons learned (US\$320,000).** This component aims to support the ability of the CCPF's FCU to disseminate the knowledge being generated in the Facility by helping to build knowledge dissemination networks and communities of practice consisting of policy-makers, private sector and/or financial institutions in the region on specific instruments and methodologies of private sector development that Compete has been supporting (i.e. cluster development practices, technology adoption policies, eco-systems of entrepreneurship and innovation, evidence-based policy-making), including the identification of main constraints, and to continue to disseminate research, best practices and lessons learned from the CCPF activities. This component will finance activities such as: (i) networks, workshops and seminars for dialogue, research and knowledge production, and information dissemination, (ii) design and execution of communication strategies to CCPF stakeholders,

(iii) development of communications and media products, including website, multi-media, social media and print; and (iv) the systematization of results reports, which will be disseminated in several events to be held with key stakeholders. The type of knowledge to be disseminated will include, but not be limited, lessons learned from the execution of CCPF's portfolio, success stories from the fields, and knowledge products of development topics with an emphasis on the Caribbean (e.g. gender, technology, climate resilience).

3.2 Component II. Monitoring and Evaluation of Compete Caribbean (US\$430,000).

This component aims to (i) successfully monitor the CCPF portfolio so as to maximize the achievement of performance targets and expected output and outcomes and promote a dynamic disbursement schedule and minimizing projects under alert; (ii) enhancing accountability to the donors, client countries, management, and the Board of Directors through a final evaluation of the CCPF. This component will finance consultancy services for portfolio monitoring and the related events organization expenses. As such, it will fund the travel required for monitoring of CCPF portfolio throughout the 13 beneficiary countries, an annual team building exercise, and office cost. It will also fund the collection of baseline data in addition to relevant evaluation material for projects within the portfolio towards a view of evaluating the entire CCPF. As previously mentioned, this operation is meant to be a natural continuation of the CCPF's previous administrative TC and as such will devote resources specific to supervision missions to track project progress, monitoring and evaluation to benchmarking planned vs actual achievements of projects, and stakeholder engagements to ensure that requirements of project counterparts are being met during execution.

3.3 The total cost of this TC is US\$750,000 of which all will be financed by CCPF resources.

Indicative Budget

Activity/Component	Description	IDB/CCPF Funding (US\$)	Total Funding (US\$)
Component I: Building networks and instruments to disseminate knowledge, best practices and lessons learned	Networks, workshops and seminars for dialogue, research, and information dissemination.	\$100,000	\$100,000
	Design and execution of communication strategies to CCPF stakeholders	\$120,000	\$120,000
	Development of communications and media products.	\$50,000	\$50,000
	Systematization of results and reports for dissemination	\$50,000	\$50,000
Sub-total Component 1		\$320,000	\$320,000
Component II: Monitoring and Evaluation of Compete Caribbean	Final End-of-Program Evaluation of Compete Caribbean	\$130,000	\$130,000

	Monitoring and capturing lessons learned and results of individual projects	\$100,000	\$100,000
	Travel Expenses for FCU to support project execution	\$150,000	\$150,000
	Team Building Exercise	\$25,000	\$25,000
	Office Supply Costs	\$25,000	\$25,000
Sub-total Component 2		\$430,000	\$430,000
Total		US\$750,000.00	US\$750,000.00

IV. Executing agency and execution structure

- 4.1 The CCPF, approved under GN-2851, was jointly designed with donors to be a Bank Executed Program, through the CCPF's FCU established in COF Barbados. The executing agency for this TC will be the Bank through the Competitiveness and Innovation Division (IFD/CTI) in coordination with the FCU. The execution period for the operation will be 30 months and the disbursement period will be 36 months. The execution structure is governed by the Bank's policy on Technical Cooperation (GN-2470-2) and is consistent with the TC's specific objective and aims at completing the tasks at hand in a cost-efficient manner and ensuring quality of the outputs. Additionally, the design, execution, monitoring and evaluation of this TC will be governed by the Bank's "Operational Guidelines for Technical Cooperation Products" (GN-2629-1). Output indicators will be monitored following the Monitoring and Evaluation (M&E) framework of the CCPF. In accordance with Section 2.c of Annex 10 of GN-2629, the Bank must maintain its discretion to select, hire, evaluate and pay for services procured under this operation. To this effect, this TC will be executed by the Bank. Concurrently, due to its technical capacity, its expertise in the area of private sector development, and direct involvement in the management and dissemination of activities supported by the CCPF, the Bank through IFD/CTI is in the unique position to execute this regional TC. The unit of disbursement responsibility will be IFD. Coordination with other Bank units will be sought as needed.
- 4.2 This TC will not be used to cover, in any form, the Bank's administrative or capital budgets.
- 4.3 Additionally, the CCPF will obtain formal non-objection from participating countries prior to the commencement of activities in said countries such as workshops.
- 4.4 The procurement of individual consulting services will be carried out by the IDB in accordance with Human Resources (HRD) Complementary Workforce Policy (AM-650). The procurement of consulting firms will be carried out by the IDB in accordance with the Policy for the Section and Contracting of Consulting Firms for Bank-executed Operational Work (GN-2765-1). The procurement of consulting services different from consultants will be carried out by IDB in accordance with Corporate Procurement Policy (GN-2303-20). All intellectual property products produced will explicitly be the property of the Bank.

V. Project Risks and Issues

- 5.1 The risk that reliable and timely information is not provided by CCPF funded-project teams will be mitigated by the fact that this program will ensure that adequate

resources are allocated to monitor, supervise and collect data generated through the execution of TCs' and the progress towards achieving the outputs and outcomes.

VI. Environmental and Social Strategy

- 6.1 Given the nature of the project, there are no associated environmental or social risks. Based on the Environment and Safeguards Compliance Policy (OP-703), this operation is classified as "C", meaning that no environmental assessment studies or consultations are required for this category (see [Safeguard Policy Filter Report](#) and [Safeguard Screening Form](#)).

Required Annexes:

[Results Matrix_61592.pdf](#)

[Terms of Reference_56169.pdf](#)

[Procurement Plan_28393.pdf](#)